BizTek ACCELERATORS

SERVICE 16

COMPLIANCE · DATA PROTECTION

BizTek Data Ready · DPDPA Compliance & Data Protection Advisory

We help companies that handle personal data of customers, employees and vendors meet India's **Digital Personal Data Protection Act** before the main obligations begin, with clear processes, the right tools and evidence you can show.

WHO IT'S FOR

- Manufacturers, EMS and PCB units that hold employee, biometric attendance, CCTV, visitor and customer-contact data
- Start-ups, software and service companies handling customer data at scale
- Companies preparing for funding, an IPO or an overseas customer audit, where data compliance will be asked for
- Any company that uses vendors, cloud or apps to process personal data

WHY ACT NOW

- Rules notified 13 Nov 2025; **main obligations apply from 13 May 2027**, under six months away
- Penalties up to **₹250 crore** for failing to keep reasonable security safeguards; up to ₹50 crore for other lapses such as notice, consent or grievance
- Data mapping, consent redesign and vendor contracts take months, so early starters finish calmly
- Customers, banks and investors increasingly ask for proof

Our role, clearly stated. BizTek is an advisory firm. We are not a law firm and not an independent data auditor. Legal opinions come from privacy counsel; technology tools come through our partners, chosen for your need and not for ours; independent audits are done by an independent auditor, never by us on work we implemented. Fees are scoped after a Client Understanding discussion.

THE LAW AT A GLANCE

Notice & consent	Clear notice, free and specific consent, easy withdrawal
Purpose & minimising	Collect only what the stated purpose needs
Security	Reasonable safeguards: access control, encryption, logs, backups
Breach	Inform the Data Protection Board and affected persons; detailed report within 72 hours
Rights	Access, correction, erasure, grievance redressal, nominee
Children	Verifiable parental consent for under-18s
Retention	Erase data when the purpose ends, unless law requires keeping it
Processors	Written contracts with vendors who handle your data
Larger entities	If notified as a Significant Data Fiduciary: India-based DPO, annual audit and DPIA

Indicative, as of Nov 2026. Rules are phased and may be refined, so each point is re-checked at the start of an engagement.

WORKS WELL WITH

IPO Ready · Fractional CXO / CIO · BizTek Academy · Technology & Vendor Sourcing · Technical Due Diligence

IS YOUR COMPANY DPDPA-READY? A 2-MINUTE SELF-CHECK

- ☐ We know what personal data we hold, and where it sits
- ☐ Our forms, apps and website explain why we collect data and ask for consent
- ☐ We can correct or delete a person's data when they ask
- ☐ A named person handles data complaints
- ☐ Vendors who handle our data have written contracts with safeguards
- ☐ We have a breach plan: who to inform, and how fast
- ☐ Access to personal data is limited and logged
- ☐ Staff have been trained on handling personal data

6–8 ticks: a good base, so polish and document. **3–5:** a focused 3–6 month plan closes the gaps. **0–2:** start now. The Readiness Check shows the route.

HOW IT WORKS

1 Assess — Data map and gap review

2 Design — Notices, consent, policies

3 Implement — Controls, contracts, tools

4 Sustain — DPO support, training, reviews

Data rules start in May 2027. Start with a Readiness Check.

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Bangalore (HQ) · Serving clients across India and worldwide

BizTek Accelerators Private Limited · CIN U70200KA2026PTC230584 · Plan it right · Build it right · Lead it right · Service Sheet 16 v1.0 · Nov 2026

WHAT BIZTEK DELIVERS

01 Readiness & Data Map

- Applicability test, including Significant Data Fiduciary risk
- Inventory of personal data and where it flows
- Gap list ranked by risk and effort
- 90-day roadmap and budget
- Go / no-go on tools

02 Notice, Consent & Rights

- Privacy notices in plain language
- Consent flows and wording
- Process to handle access, correction and erasure requests
- Grievance channel with a published contact
- Retention and erasure schedule

03 Security & Vendor Controls

- Safeguards checklist: access, encryption, logs, backups
- Data-protection addendum for vendor contracts
- Breach-response playbook and 72-hour drill
- Vendor-neutral tool shortlist, delivered through partners

04 DPO Support & Retainer

- Named compliance lead for your team
- Monthly review and evidence file
- Help with data requests and incidents
- Board-ready compliance report
- Tracking of rule changes

05 Training & SDF Readiness

- Staff and management sessions via BizTek Academy
- Role-based modules for HR, IT, sales
- DPIA support
- Audit preparation and hand-off to an independent auditor

YOUR JOURNEY WITH BIZTEK, FROM FIRST CALL TO STEADY STATE

WEEKS 0–4	MONTHS 1–3	MONTHS 3–6	FROM 13 MAY 2027
Assess	**Design**	**Implement**	**Sustain**
Readiness Check, data map, roadmap	Notices, consent, policies, contracts	Controls, tools, training, breach drill	DPO support, reviews, rule updates

Pay as you progress. One engagement billed monthly by phase, so there is no large upfront payment, and you can pause after any phase. Tool licences, legal opinions and audit fees are paid by you directly to the provider. Timelines are indicative and depend on your data landscape.

WHO DOES WHAT

Party	Their role	BizTek's part
You (Data Fiduciary)	Own the decisions, appoint a responsible person	Guide and prepare
Privacy counsel	Legal opinions, contract review	Coordinate and brief
Technology partners	Supply and deploy tools	Define needs; compare options
Independent auditor	Audit, where required	Prepare evidence; no self-audit
Data Protection Board	Inquiries and penalties	Prepare you for breach reporting

WHAT WE NEED TO START

- List of systems, apps and forms that collect personal data
- Current privacy policy, notices and consent forms
- List of vendors that handle your data
- HR, CCTV and attendance practices
- Past incidents or complaints
- Org chart and IT contacts

Everything is shared under a mutual NDA, signed before any document changes hands.

COMMON QUESTIONS

Does it apply to a manufacturer?
Yes, if you process digital personal data of people in India, such as employees, visitors and customer contacts.

Is it only for large companies?
No. The core duties apply to companies of every size. Extra duties apply only to those notified as Significant Data Fiduciaries.

Can you certify us as compliant?
No. There is no compliance certificate under the Act. We prepare you and build the evidence file.

What if the rules change?
Implementation is phased. We track each change and re-check your plan at every phase.

Book a Data Readiness Check. Know exactly where you stand.

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